



CANNON BUILDING
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BOARD OF FUNERAL SERVICES

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MEETING MINUTES:	BOARD OF FUNERAL SERVICES
DATE AND TIME:	May 28, 2019
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
MINUTES FOR APPROVAL:	March 26, 2019

MEMBERS PRESENT

Nicholas Picollelli, Professional Member, President
Harvey Smith, Jr., Professional Member, Secretary
Vance Daniels, Public Member
Jane Hovington, Public Member
S. Keith Parsell, Professional Member

MEMBERS ABSENT

Weston "Pete" Nellius, Public Member
Bill Torbert, Professional Member

DIVISION STAFF

Kevin Mahiney, Deputy Attorney General
Mary Veenema, Administrative Specialist II

PUBLIC PRESENT

None Present

CALL TO ORDER

Mr. Picollelli called the meeting to order at 10:02 AM.

REVIEW AND APPROVAL OF MINUTES

Meeting Minutes – March 26, 2019

Mr. Smith made a motion, seconded by Ms. Hovington, to approve the March 26, 2019 meeting minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

(Discussed out of order)

Review of Title 16 Chapter 4204- Care and Transportation of the Dead

It was discussed to invite the Office of Vital statistics to the next meeting to discuss potential changes to their rules and regulations in regards to care and transportation of the dead. Ms. Veenema will reach out to vital statistics to see if they would be interested in attending.

Discussion of Intern Quarterly Reports-Should Interns be required to report on Services and arrangements.
Tabled to next meeting

NEW BUSINESS

Review of Application for Funeral Director

Mr. Parsell made a motion, seconded by Smith, to approve the Application for Funeral Director for Michael Denhardt contingent upon Mr. Denhardt passing the LRR. With one abstention, the motion carried.

Mr. Smith made a motion, seconded by Hovington, to approve the Application for Funeral Director for Jewel Tateum contingent upon Ms. Tateum passing the LRR. By unanimous vote, the motion carried.

Review of Application for Funeral Establishment

Mr. Parsell made a motion, seconded by Mr. Smith to approve the application for Funeral Establishment ownership change for Framptom Funeral Home. By unanimous vote the motion carried.

Ratification of Applications for Funeral Establishments

Mr. Parsell made a motion, seconded by Ms. Hovington to approve the ratified application for Funeral Establishment for Spicer-Mullikin Funeral Homes and Crematory. With one abstention, the motion carried.

Request for Approval of Continuing Education

Ms. Hovington made a motion, seconded by Mr. Daniels to approve the request for approval of continuing education from Flanner Buchanan Cremation-Burial for the Course Handling a High-Profile Funeral and Addressing Potential Violence at a Funeral. By unanimous vote, the motion carried.

CORRESPONDENCE

A letter from the EPA in regards to a new online reporting tool for burials at sea.

OTHER BUSINESS BEFORE THE BOARD (For discussion only)

There was no other business before the board

PUBLIC COMMENT

There was not any public present.

NEXT MEETING

The next Board meeting is scheduled for Tuesday, May 28, 2019 at 10:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Picollelli moved, seconded by Mr. Parsell, to adjourn the meeting at 10:21 AM. By unanimous vote, the motion carried.

Respectfully Submitted,



Administrative Specialist II